**ATTACHMENT 1**

**COMMUNITY ENDORSEMENT LETTER**

**Notice of Funding Availability**

**Whole Community Resilience Planning Progra**

**Community Development Block Grant – Disaster Recovery**

**CDBG-DR-NOFA-2021-01**

**Puerto Rico Department of Housing**

**Edificio Juan C. Cordero**

**606 Avenida Barbosa**

**Río Piedras, PR 00918**

**RE: PRELIMINARY COMMUNITY ENDORSEMENT LETTER FOR WCRP PROGRAM**

The Puerto Rico Department of Housing (PRDOH) issued a Notice of Funding Availability (NOFA) for the Whole Community Resilience Planning (WCRP) Program, which is funded through an allocation from the United States Department of Housing and Urban Development (HUD) under Public Law 115-56, as amended, and Public Law 115-123, as amended.

The WCRP Program pursues the active and direct participation of communities in the development of Community Resilience Plans (CRPs). Selected applicants of the Program will support participating communities in the development of Community Resilience Plans (CRPs) as described in the CDBG-DR WCRP Program Guidelines and NOFA.

As part of their application to the WCRP Program, Applicants are required to provide a preliminary Community Endorsement Letter from community leaders, representatives, or residents. The endorsement letter is an expression of willingness by the community to work with the Applicant, should they be awarded WCRP Program funds. The purpose of this letter is to assure PRDOH that the Applicant has an existing relationship with one or more communities, and that one or more of those communities seeks a collaborative relationship with the Applicant in the participatory development of a CRP.

The Community, located in [*insert name of Municipio*], is known as [*insert name of community or community organization]*, (herein after, the “Community”) and has identified [*insert name of community signatory below*] and [*insert name of community signatory below*] as the points of contact for this preliminary endorsement letter.

The Applicant is [*insert name of eligible applicant]*, (herein after, “the Applicant”)

Upon receiving this endorsement, the Applicant agrees to:

1. Keep the Community informed and aware of the progress and outcome of the application to the WCRP Program’s NOFA.
2. Maintain communication with the Community to confirm their continued interest in collaborating with Applicant, if selected through the WCRP’s NOFA process, and initiating pre-planning activities for the WCRP Program.

Furthermore, the Community agrees to:

1. Confirm the Applicant’s efforts to submit an application to the WCRP Program’s NOFA through this preliminary endorsement letter.
2. Maintain communication with Applicant regarding the NOFA’s selection process to confirm its continued interest towards collaborating with Applicant and initiating pre-planning activities for the WCRP Program.

Therefore, pursuant to the goals of the WCRP Program, the [*insert name of community or community organization*], endorses [*insert name of eligible applicant]* in seeking participation in the WCRP Program through the NOFA Application.

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| Primary Community Point of Contact Signature | Date |
| Primary Community Point of Contact Printed Name |  |
| Phone |  |
| Email (if available) |  |

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| --- | --- |
|  |  |
| Secondary Community Point of Contact Signature | Date |
| Secondary Community Point of Contact Printed Name |  |
| Phone |  |
| Email (if available) |  |